



Hastings Catholic Schools

School Nurse

Job Description

July 2021

Reports to School Principals and Chief Administrative Officer

Basic Function

Oversee emotional, mental, physical, and social health of students. Work with preschool to 12th grade. Provide basic health services to students and staff as needed. Manage students who have chronic health conditions and students with disabilities. Administer medications and work with parents and teachers to create and enforce care plans.

Responsibilities for School Nurse

- Perform hearing, vision and other health screenings
- Treat students and staff as needed
- Develop care plans for students with ongoing conditions
- Consult with teachers, school administrators and other school staff regarding student care
- Administer medication
- Monitor student immunization records
- Educate students and staff on health procedures
- Help students who have disabilities
- Develop and maintain relationships with community resources
- Participate on various Care Teams

Qualifications for School Nurse

- Registered Nurse (RN) license
- Knowledge of many areas of health including mental health
- Knowledge of school laws and policies- (must take Nebraska School Nurse course over summer if no previous employment as School Nurse)
- Ability to work independently or with others
- Ability to communicate well with others
- Ability to assess situations and act quickly
- BLS/CPR certification
- Knowledge of state health regulations
- Ability to multitask