



## HASTINGS CATHOLIC SCHOOLS

Mrs. Sandy VanCura | 6-12 Principal | [sandy-vancura@cdolinc.net](mailto:sandy-vancura@cdolinc.net)  
St. Cecilia Middle & High School | 521 North Kansas Avenue | Hastings, NE 68901  
[hastingscatholicschools.org](http://hastingscatholicschools.org) | P: 402.462.2105 | F: 402.462.2106

Monday, March 30, 2020

Hello STC Families!

As our At-Home Learning Plan continues to evolve so that we may better serve our families and our faculty, we would like to share the Student Assignment Inbox link with you. Students may access the link via the Assignment Portal at [www.HastingsCatholicSchools.org/parents](http://www.HastingsCatholicSchools.org/parents) (password: BeOne2020!) or by clicking here. This email is also being sent to all student [cdolinc.net](mailto:cdolinc.net) email accounts as well.

### [Student Assignment Inbox](#)

The Assignment Inbox is a shared folder system organized by teacher > class > week. Prior to submitting adding your homework to the Inbox please make sure your documents are titled in the following way:

LastName FirstName Class DocumentTitle

Example: VanCura Sandy 7Religion Chapter11Review

**Attached is a quick Student Assignment Inbox Upload How-To Guide.** If you have issues accessing the Student Assignment Inbox or any other portion of the Assignment Portal please contact Danielle at [danielle-wagoner@cdolinc.net](mailto:danielle-wagoner@cdolinc.net) or 402-462-6566.

As Danielle mentioned in her email to families last week, Middle Schoolers will begin using OneNote for their assignments this week while High School teachers are transition to OneNote this week preparing for implementation next Monday. Regardless, all teachers are being asked to continue to submit instruction to be uploaded to the Assignment Portal so that parents have easy access to their children's Learning Plan.

Also new this week, will be some test runs for teachers use of our school Zoom account. Zoom, a free online video conferencing software, was recently approved by the Diocese for use during closure. Once available teachers and students will be able to sign up, via [SignUpGenius.com](http://SignUpGenius.com), for class sessions and for personal instruction times. Please note that to protect both our families and our faculty, the ONLY Zoom account that is to be used to contact students/teachers is the

Saint Cecilia Middle & High School Zoom account. Meetings shall ONLY be initiated by the school. All “meetings” are monitored and recorded.

One final note. As deadlines are currently flexible, we ask that students attempt to meet the new school-wide assignment deadline of Mondays at noon. This means that all homework needs to be titled properly and loaded to the appropriate folder by 12:00PM every Monday. As we work towards a consistent deadline we will also be working towards a consistent deadline for a full posting of NEW assignments for the coming week. Please note if you check the Assignment Portal before the target upload deadline that you might miss something that is uploaded at a later time. So please, wait until after 1:00PM on Mondays to check for new assignments, or check back a couple of times the next day.

Here’s a quick link to the [Assignment Portal](#). Remember the password is **BeOne2020!** - ! is part of the password.

As always, please feel free to contact me if you have any questions. As office staff may be limited during this time, email may be the most efficient way of communication.

Thank you for your support and flexibility during this time. We know that just as this is a difficult time for educators that it may be an even more difficult time for you. You are in our prayers.

Take care and God Bless!

Mrs. VanCura